*EN TFRM-001: Requestform TenneT nomination and keys (reference: OESS H.4.2.201)*

***This form must be completed and signed by the employee's manager.***

|  |  |
| --- | --- |
| **Employee information** | |
| Initials / suffixes / surname: |  |
| Function: |  |
| Department: |  |
| Company-name: |  |
| Employee phone number: |  |
| Employee E-mail: |  |
| Employee - / registrationnumber: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Required Nomination (please tick the appropriate box)** | | |  |
| **Required Nomination** | **Abbreviation** | **Low voltage** | **High voltage** |
|  |  |  |  |
| **Senior Nominated Person in control of an Electrical Installation** | **SNPcEI** |  |  |
| **Nominated Person in control of an Electrical Installation** | **NPcEI** |  |  |
| **Nominated Person in control of a Work Activity** | **NPcWA** |  |  |
| **Skilled Person** | **SP** |  |  |
| **Instructed Person** | **IP** |  |  |
| **Acces Permitted Person** | **APP** |  |  |
| **Control Operator** | **CO** |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Area of responsibility of the SNPcEI (please tick the appropriate box).** | | | | |
|  | **SNPcEI North** | **SNPcEI East** | **SNPcEI West** | **SNPcEI South** |
| **BSL-α** |  |  |  |  |
| **BSL-β** |  |  |  |  |
| **HKZ- α** |  |  |  |  |
| **HKZ- β** |  |  |  |  |

|  |  |
| --- | --- |
| **Valid certificates must be handed in with the request (please tick the appropriate box)** | |
| Copy Stipelcertificate HS / Copy Stipelcertificate NEN3840. |  |
| Copy Stipelcertificate LS / Copy Stipelcertificate NEN3140. |  |
| Copy certificate OESS module. |  |
| Copy certificaat VCA (VOL). |  |
| Copy opleidingsplan (applicable for employee in training for IP). |  |
| Copy Nomination issued by employer (applicable for request APP nomination). |  |
| VOG (only on request of keys / TenSec). |  |

|  |  |
| --- | --- |
| **Pickup location keys** | |
| Desired pickup location keys: | Keys will be handed over by your TenneT GSO representative or at the TenneT headoffice at Arnhem. |

|  |  |
| --- | --- |
| **Employee's manager (With the authority to act as a representative of the company's management).** | |
| Initials / suffixes / surname: |  |
| Company-name: |  |
| Phone number: |  |
| E-mail: |  |
| Date of application: |  |
| Signature: |  |

Scan the request and send it digitally to [Sleutelbeheer@tennet.eu](mailto:Sleutelbeheer@tennet.eu).

Incomplete or incorrectly completed requests will be returned with the request to complete them and resubmit them. Incomplete or incorrectly completed requests will NOT be handled and stored.